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| **设备保养记录表**  年 月 | | | | | | | | | | |
| 设备名称 | |  | | | | | 设备编号 |  | | |
| 使用部门 | |  | | | | | 工位名称 |  | | |
| 日期 | 清洁 | | 除尘 | 抹油 | 加油 | 设备状态 | | | 负责人 | 备注 |
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说明：设备仪器保养符合要求的打√。否则打X，打X的要在备注写明情况。设备状态若为良好则写OK，否则写NO。若需要维修

的则在《设备维修申请通知单》上进行维修情况记录。

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